

Quarantine Message

This notification lets you know that you have received a potential spam message. The message will indicate the email sender as well as the subject. From here you can take action on the email. See marker 1.

Clicking the link indicated by marker 2 will take you to the web mail security management page. There you will be able to manage email whitelist and blacklist.

← Reply ← Reply all → Forward Archive Delete Set flag ...

8/29/2016 3:35 PM

Spam Quarantine Summary - (1)

To:

SKINNYOffice Mail Security Spam Quarantine Summary

Total inbound quarantined emails for : 1 message

The emails listed below are ones that have been placed in your quarantine digest since the last quarantine summary was sent.

Messages older than 7 days will be removed

Email Quarantined Since Last Notification (No previous notification): 1 message

From	Subject	Actions
ce.net	email	Deliver Whitelist Delete View

[DELETED ALL DISPLAYED EMAILS](#)

Click on the [Deliver](#) link to have that message delivered to your primary inbox.
Click on the [Whitelist](#) link to have that message delivered to your primary inbox and that sender whitelisted.
Click on the [Delete](#) link to remove that message from your quarantine.
Click on the [View](#) link to display that message in a new Message Details browser window.

[Manage your allowed / blocked list](#) [Set quarantine notification intervals](#) [Manage spam scoring](#)

[View your entire Quarantine Inbox or manage your preferences.](#)

Mail security management page

As mentioned in the previous step, here you can manage several aspects of quarantined messages. Generally, there is no configuration needed here unless you specifically need to add an email to the whitelist or blocklist.

The screenshot shows the 'Mail Security' interface for 'SKINNY Office'. At the top, there is a navigation bar with the 'SKINNY Office' logo, a 'Mail Security' title, and user options like 'Sign out' and 'English'. Below this, there are two tabs: 'QUARANTINE INBOX' (selected) and 'PREFERENCES'. The main content area is titled 'Quarantine Inbox' and includes a 'Help' link. A filter section allows users to select a filter (currently '-Select Filter-') and an operator (currently 'contains'), with an 'Apply Filter' button. A message is displayed with the text 'Messages older than 7 days will be removed' and 'Current Message Log Count: 0'. Below this, there are three buttons: 'Deliver', 'Whitelist', and 'Delete'. At the bottom, a table header is visible with columns for 'Time Received', 'From', 'Subject', and 'Actions'. The footer of the page contains the copyright notice '© 2016 Barracuda Networks, Inc.'

Whitelist/Blocklist

To edit the whitelist/blocklist, click Preferences then the whitelist/blocklist button. Add or remove entries as needed to the required list.

The screenshot displays the SKINNY Office Mail Security interface. At the top, the SKINNY Office logo is on the left, and 'Mail Security' is centered. In the top right corner, there are links for 'Sign out' and a language dropdown set to 'English'. Below the logo, there are two main menu items: 'QUARANTINE INBOX' and 'PREFERENCES'. A red arrow points to the 'PREFERENCES' button. Underneath 'PREFERENCES', there are four sub-menu items: 'Whitelist/Blocklist', 'Quarantine Settings', 'Spam Settings', and 'Password'. A red arrow points to the 'Whitelist/Blocklist' button. The 'Whitelist/Blocklist' section is expanded, showing two main sections: 'Allowed Email Addresses and Domains (Whitelist)' and 'Blocked Email Addresses and Domains (Blocklist)'. Each section has a 'Help' link on the right. Below each section title is a form with an 'EMAIL ADDRESS' label, a 'Bulk Edit' button, and an 'Add' button. A note under the whitelist section states: 'Email sent from addresses entered here will not be analyzed for spam, but will be scanned for viruses.' A note under the blocklist section states: 'Email sent from addresses entered here will always be blocked.'