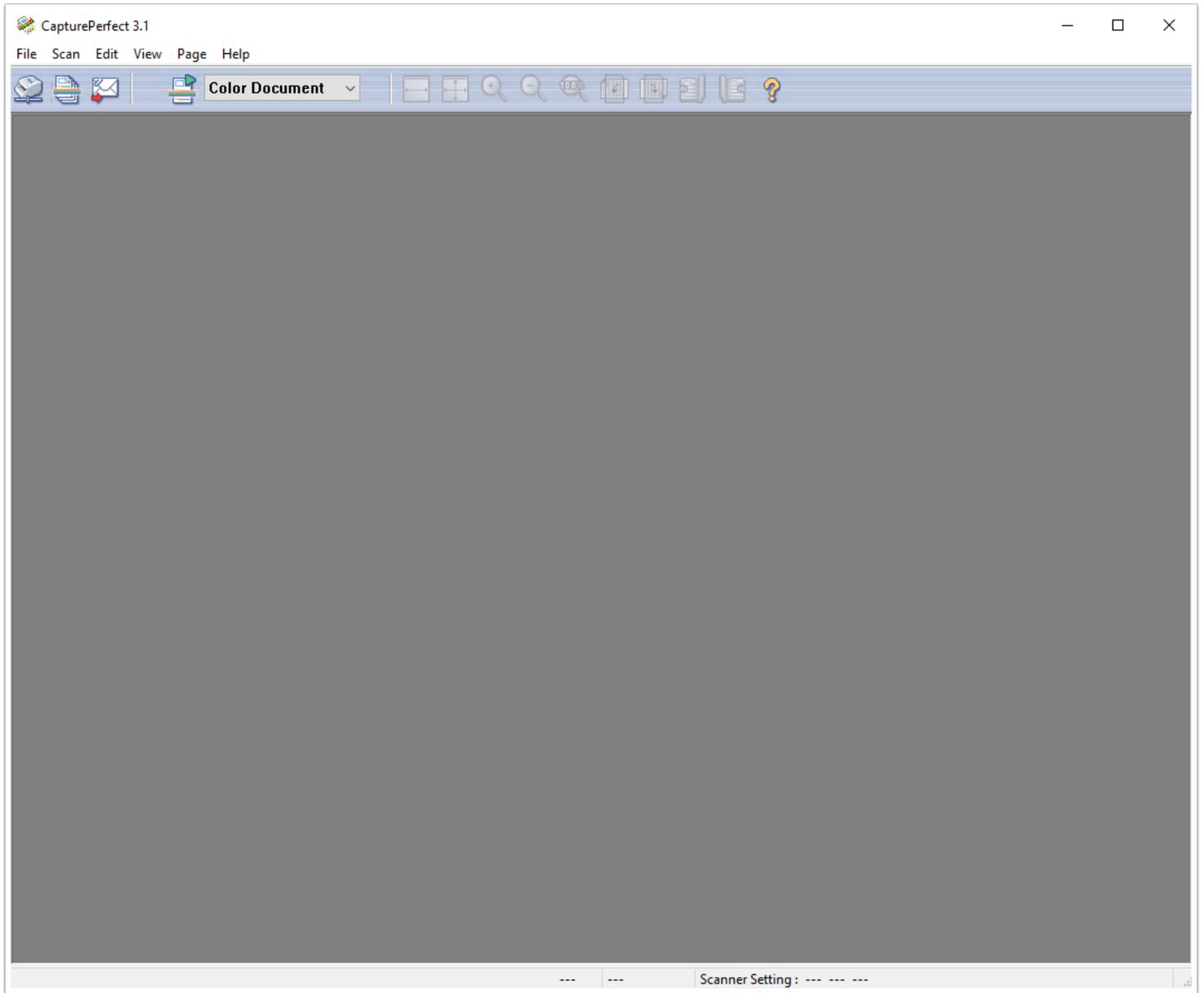
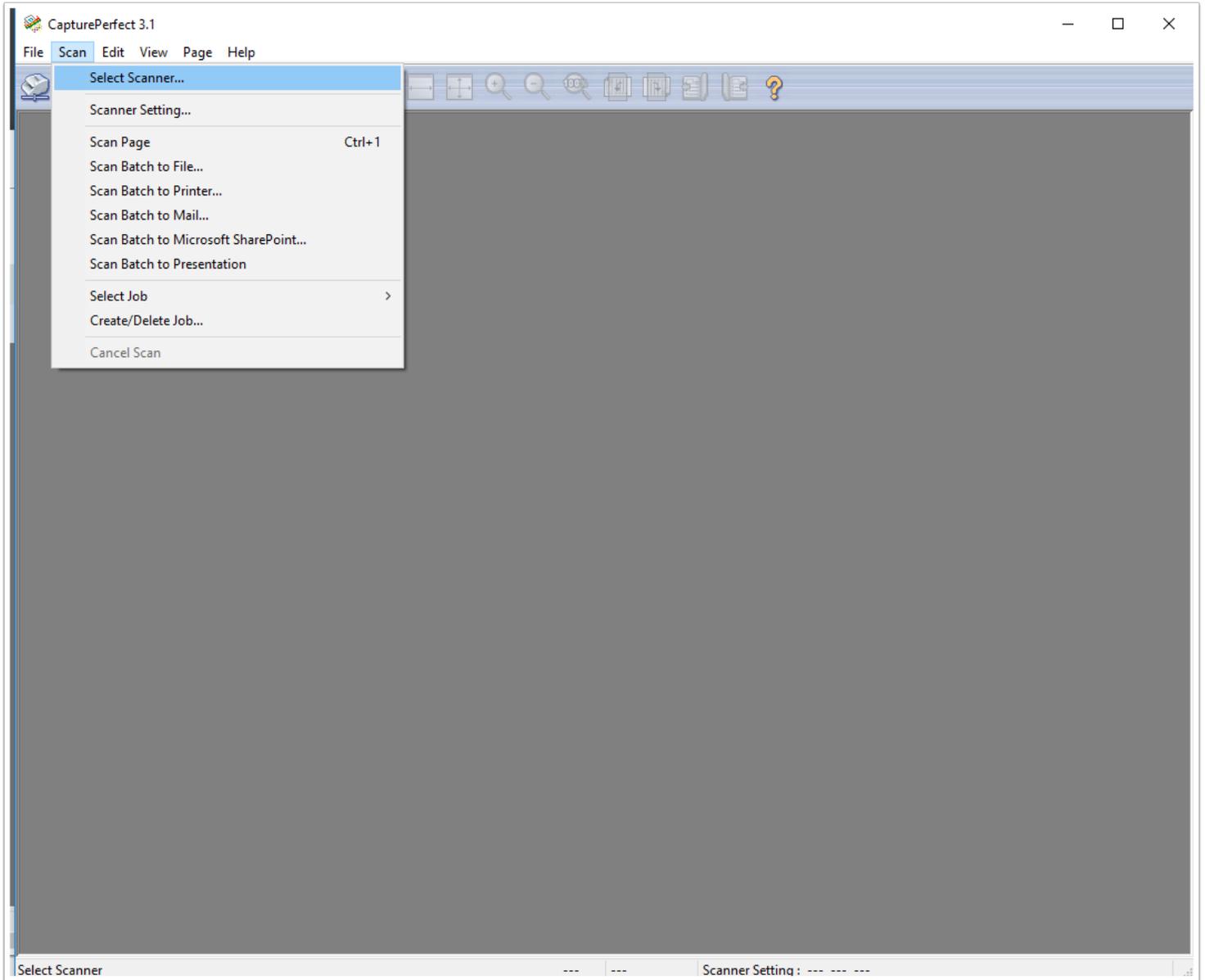


Open CapturePerfect

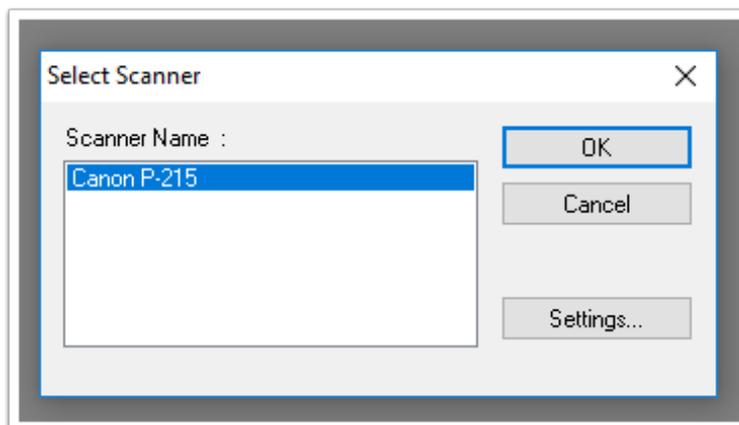


Select Scanner

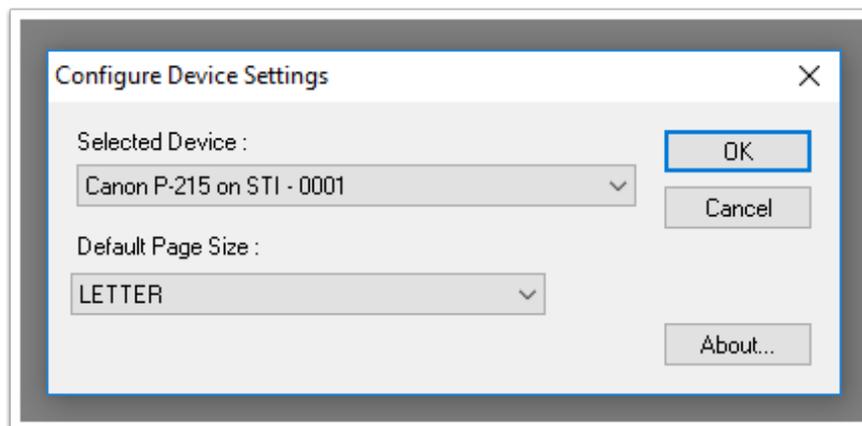
This step is only needed on the first run of the application. Select the Scan menu then click on Select Scanner.



What is displayed on the list may vary. Find the scanner currently connected to the computer and select it. Click OK.

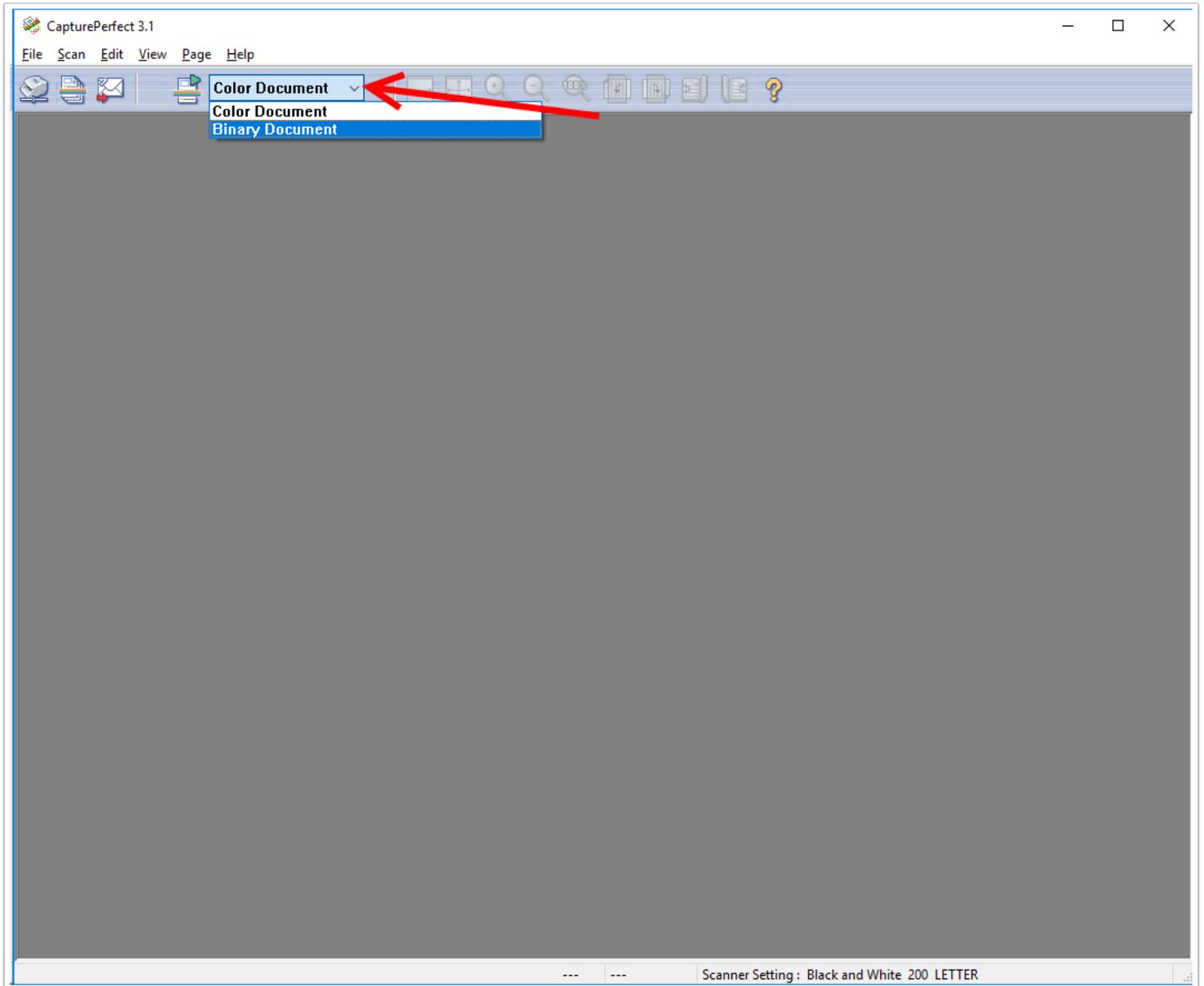


You will see the scanner listed again. Click OK.



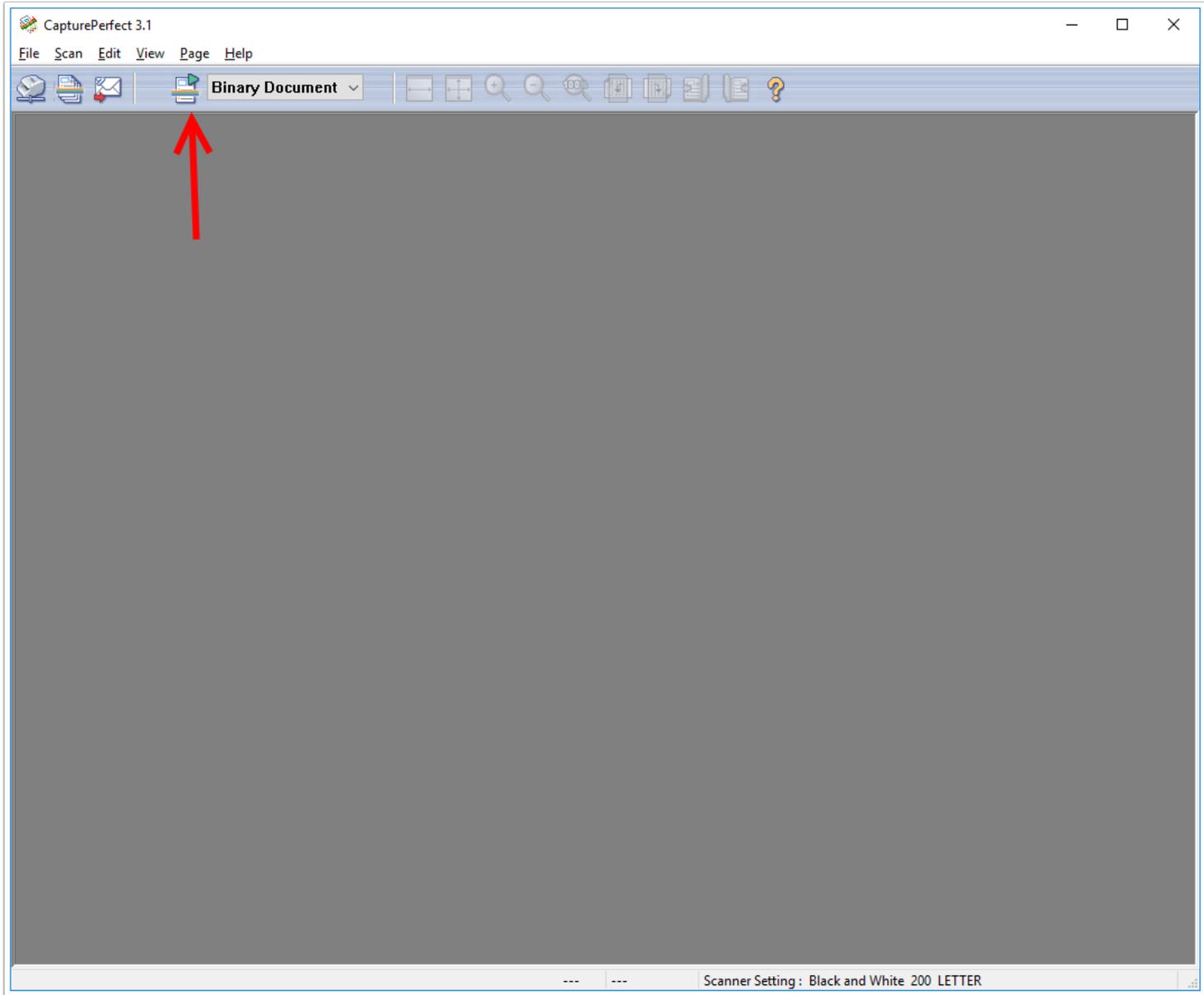
Select type of scan

By default, CapturePerfect has two settings pre-configured. Color scans the image as a color document and Binary scans the image as black and white. Scanning in Binary is generally faster and creates smaller images.



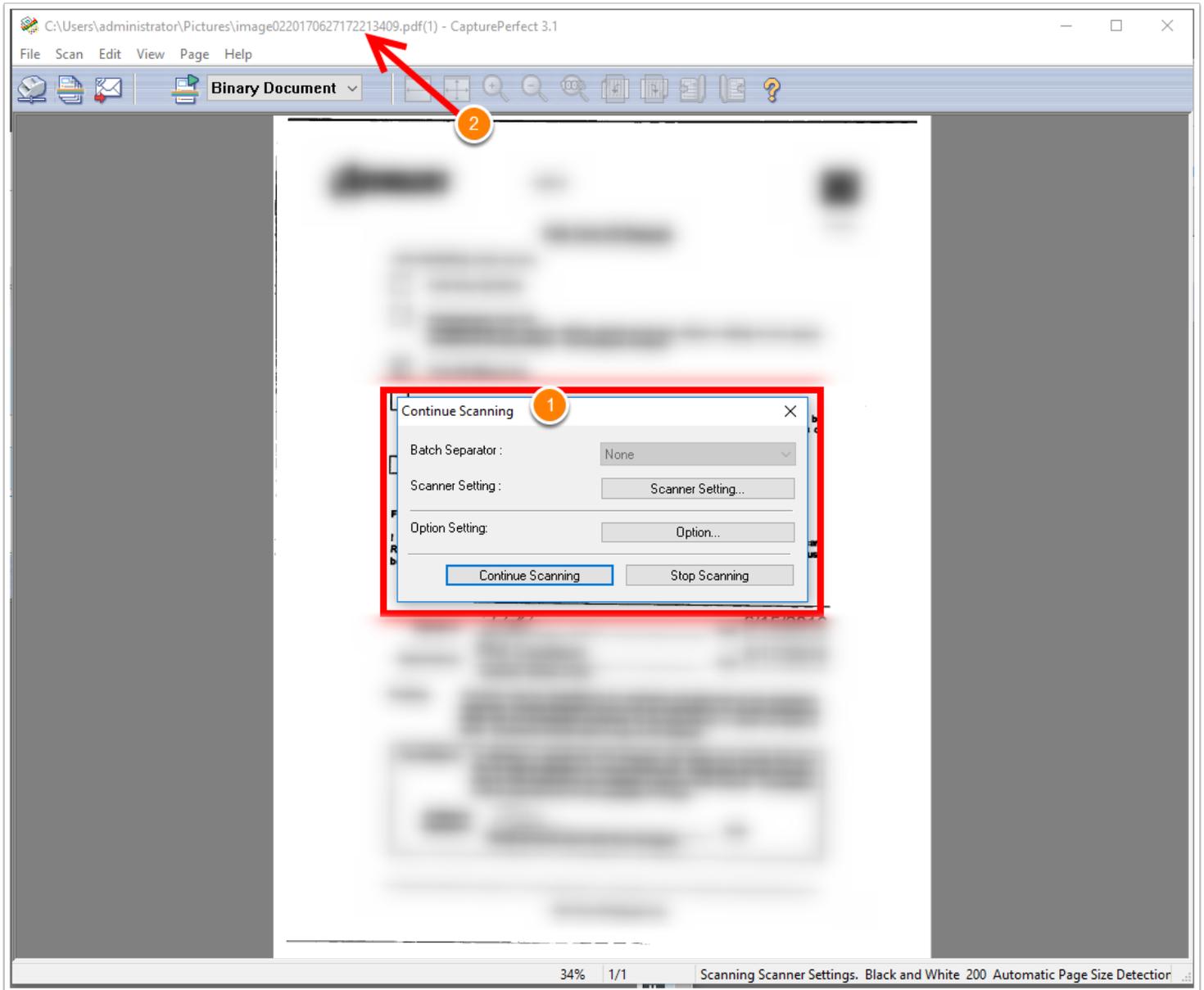
Start scanning

Load paper into the scanner and click the scan icon.



Stop scanning or continue scanning

When the scanner runs out of paper, a popup window (1) will ask to either continue scanning or stop scanning, Select the appropriate option. By default, CapturePerfect scans images to the user's pictures folder. If needed, the full path is listed in the title bar (2).



Post-scan options

After scanning is complete, the icons on the task bar can be used to review the scanned images. Hover over the icons to see their function.

