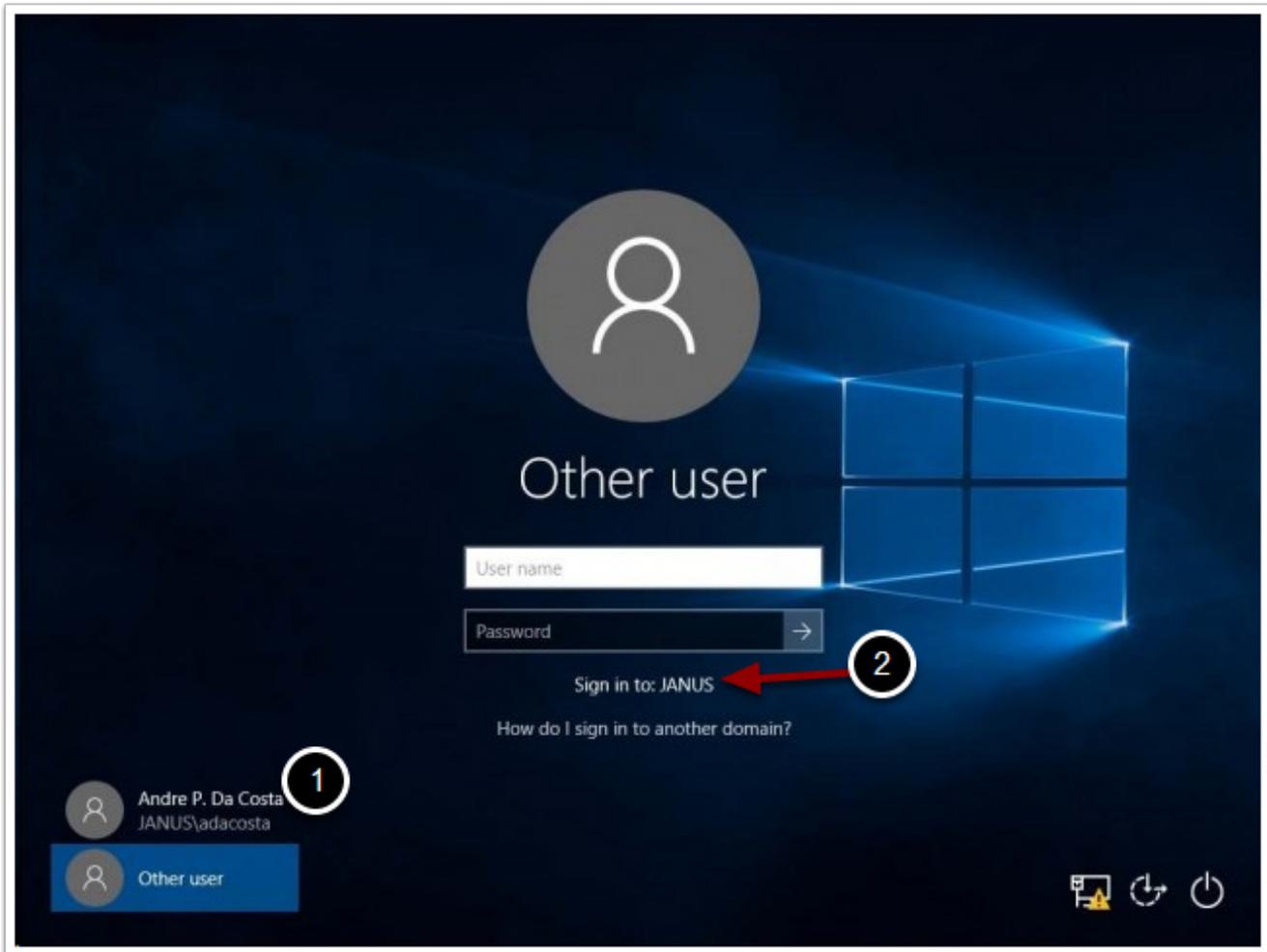


Log In

Generally, you only need to type in your password to log into a computer. If someone else signed into the computer, you might see their name on the login screen. If this happens, check the other users on the left. See 1. If you name is in the list, click it and log in normally.

However, if your name is not in the list, click Other User. At this point, your domain should show under the password field (number 2). This will vary depending on your organization.

If no domain name appears, see the next step.



If no domain has appeared, then you will need to provide full credentials to log in. First, make sure that the computer being used was issued by the organization. You cannot use a computer from outside the company to log in.

You will need to know the name for your domain. If you do not know it, ask your admin. For the user name, enter the domain followed by a slash \ then your user name. For example, if my domain was microsoft, and my user name was tom, I would enter **microsoft\tom** in the User Name field (1).

Enter your password then click the arrow to finish logging in.

